



Fact Sheet

Department of Public Health and Environment
14949 62nd Street North • PO Box 6 • Stillwater MN 55082-0006
651-430-6655 • TTY 651-430-6246
Equal Employment Opportunity/Affirmative Action

GENERAL REQUIREMENTS FOR LODGING ESTABLISHMENTS

(AS OUTLINED IN THE WASHINGTON COUNTY LODGING ESTABLISHMENT ORDINANCE)

1. No sleeping quarters shall be provided in any basement area having greater than half of its clear floor-to-ceiling heights below the average grade of the adjoining ground.
2. Space Requirements in a room to be occupied by one person only shall be 70 square feet or more of floor space that is not occupied by closets, toilet rooms, showers or bathrooms.
3. Space requirements in a room to be occupied by more than one person shall consist of at least 60 square feet per person of floor space that is not occupied by closets, toilet rooms, showers, or bathrooms.
4. Beds shall be located at least 3 feet apart when side by side.
5. Windows capable of being opened shall be screened.
6. Floors in areas other than the bathrooms shall be smooth, easily cleanable and durable. The requirements of this section do not prevent the use of rugs, carpeting or natural stone.
7. Smoke detectors shall be provided in each room and at the end of hallways and/or at the top of the stairways.
8. Fire extinguishers shall be provided and located as to be readily accessible.
9. Toilet Rooms:
 - a. Toilet rooms shall be provided at a ration of one toilet and sink per ten occupants, and one tub or shower per 20 occupants.
 - b. Floors shall be constructed of smooth, durable, commercial grade materials such as terrazzo, quarry tile, ceramic tile or vinyl composition tile (1/8 inch thick). A sanitary base coving 4 inches high shall be provided at floor/wall junctures.
 - c. Walls shall be light colored, smooth, nonabsorbent, easily cleanable, and shall not be perforated, fissured or textured. Approved materials include a plasterboard finish with a semi – or high-gloss paint, or ceramic tile. No Marlite, Melamine, or Masonite. No wallpaper.
 - d. Ceilings shall be smooth, nonabsorbent, light colored, easily cleanable and not perforated, fissured or textured. Fibrous or acoustical ceilings are not allowed.
 - e. Mechanical or natural ventilation shall be provided.
 - f. Toilet seats shall be of an open front, sanitary design.
 - g. Faucets with an automatic shut-off feature shall be designed to provide continuous flow for at least 15 seconds before reactivation.
 - h. Water shall be from a safe source, and tempered by means of mixing valve.
 - i. Hot water shall not exceed 130 degrees Fahrenheit.
 - j. All toilet fixtures shall be equipped with an antisiphon ball cock assembly.

- k. Employee and public toilet rooms shall have self-closing doors and at least one covered waste receptacle.
 - l. Hand washing signs shall be posted in all employee toilet rooms.
10. Ice Machines:
- a. All units shall be N.S.F. approved.
 - b. They shall be rigidly plumbed with an air-gapped terminus. No direct connection to the sewer is allowed.
 - c. Units shall be located in a clean area with an approved floor.
 - d. Units located in public areas shall be designed to permit sanitary dispensing, restricting access to ice bin.
11. Linen:
- a. Clean and soiled linen shall be stored separately.
 - b. Clean linen shall be stored at least 6" off the floor in a clean and sanitary area.
 - c. Light bulbs in the linen storage room shall be protected by fixture shields.
12. Every gas/oil fired room heater, water heater, clothes dryer, or similar appliance shall be vented to outside air.
13. Dishwashing facilities, as approved by the Health Authority, shall be provided to thoroughly clean all multi-use dishware or utensils. Facilities shall be N.S.F. approved and provide for a wash-rinse-sanitize operation. Single-service/disposable items shall not be reused.
14. A separate mop sink shall be provided.
15. Exposed utility service lines and pipes shall be installed at least 6 inches off the floor along walls to facilitate cleaning.
16. All equipment shall be installed so that it is easily cleanable; either easily movable, sealed in place, or has sufficient space surrounding the unit to clean in place.
17. All annual openings around conduits where they pass through walls and floors shall be sealed.
18. Any threaded hosebib in a location where a hose may be attached requires a back-flow preventer.
19. All plumbing shall be installed in accordance with the Minnesota Plumbing Code and by a licensed plumber.
20. Pool plans shall be submitted to the Minnesota Department of Health for review prior to construction.
21. All construction shall meet state/local fire and building codes.
22. General construction shall be designed to prevent the entry or harborage of rats, mice, roaches, bed bugs, flies or other vermin.
23. Exterior garbage storage containers shall be provided with lids stored on an impervious base.
24. Limited Food Service.
- a. Menu is strictly limited to coffee, tea, and pastries. Items requiring refrigeration are not allowed.
 - b. Pastries shall be individually wrapped or stored in a covered container.
 - c. Coffee or tea shall be prepared on the premises.
 - d. Pastries shall be from a commercial source. No home baked products allowed.
 - e. Disposable items such as plastic knives or forks, paper cups and plates shall be used for serving.
 - f. Contact the Health Authority for further requirements.