

# Employee Illness Log

- Employees are required to notify the person in charge (PIC) of their symptoms and pathogens that could cause foodborne illness.
- The PIC is required to record all reports of diarrhea or vomiting made by employees, and report the illness upon request.
- The PIC is required to notify the local health department or MDH if any employees are known to be infected **with Salmonella, Shigella, Shiga toxin-producing E. coli, hepatitis A virus, norovirus, or another bacterial, viral or parasitic pathogen.**

Report Date	Employee Name	Vomiting**	Diarrhea**	Jaundice (yellowing of eyes or skin)	Fever	Respiratory (cough, sore throat, runny)	Comments or additional symptoms	Date Returned to Work	Diagnosed with a pathogen? (see list above)	If diagnosed, 1-877-FOOD-ILL or local health agency contacted?
6/5/2019	John Doe Example		X				Sent home due to diarrhea	6/15/19	Yes, norovirus	Yes

**\*\*Employees with diarrhea or vomiting MUST BE EXCLUDED from work for at LEAST 24 HOURS after symptoms are gone.**

Washington County Public Health & Environment: 651-430-6655  
 Minnesota Foodborne Illness Hotline: 1-877-FOOD-ILL (1-877-366-3455)

